

INSTALLING STANDARD POLE BANNER BRACKETS ON ONE SIDE OF METAL OR COMPOSITE LIGHT POLE

(tip: use a pointed scissors to cut through plastic wrap)

1. You will use 1 arm assembly, 1 baseplate, 2 bolts, 4 washers, 4 nuts and 1 cable tie for the top half of the bracket set, and the same for the bottom half of the bracket set.
2. (See “Assembly Instructions for Standard Brackets”) Pre-assemble the top and bottom arm assembly-baseplate pairs (steps 1-4).
3. Position and hold the top arm assembly (with bolts sticking out) against the light pole.
4. Slip the holes in the baseplate over the bolts and press the baseplate against the pole.
5. Slip a lock washer over each of the 2 emerging bolts.
6. Spin a nut hand tight on each bolt.
7. Use a ½” combination wrench to tighten the top assembly **outside** nuts sufficiently to hold the assembly in place. Don’t overtighten.
8. Use a ½” combination wrench to tighten the top assembly **inside** nuts to the point where the lock washer is flattened and further tightening is resisted.
9. Slip the banner onto the top arm assembly.
10. Loop the arm assembly cable tie through the top grommet on the banner and snip off excess cable tie.
11. Slip the bottom arm assembly through the banner’s bottom pocket.
12. Position and hold the top arm assembly (with bolts sticking out) against the light pole.
13. Slip the holes in the baseplate over the bolts and press the baseplate against the pole.
14. Slip a lock washer over each of the 2 emerging bolts.
15. Spin a nut hand tight on each bolt.
16. Pull down on the bottom assembly to tighten the banner, then use the ½” combination wrench to tighten the **outside** nuts on the bottom assembly bolts.
17. Use a ½” combination wrench to tighten the top assembly **inside** nuts to the point where the lock washer is flattened and further tightening is resisted. Do the same for the bottom.
18. Loop the arm assembly cable tie through the bottom grommet on the banner and snip off excess cable tie.